

JACOBS ENGINEERING GROUP INC.

Contract No. DACA85-95D-0018

Project: Annette Island 05M314

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DC# AKT-J07-05M314-G01-0012

Confirmation of:	<input type="checkbox"/> Conference	Date Held: 27 April 1999	1:30 pm (Alaska)
	<input checked="" type="checkbox"/> Teleconference	Date Issued: 30 April 1999	
	<input type="checkbox"/> Other:	Recorded By: Rachel August	
		Place: Anchorage, Alaska	
Subject: Annette Island Status Meeting			

Participant	Organization	Phone
Abadie, William	U.S. Army Engineer District-Alaska	907-753-2736
Atkinson, Sol	Metlakatla Indian Community Council	907-886-1121
Benson, Jeff	Metlakatla Indian Community Environmental	907-886-4200
Beyette, Garth	Federal Aviation Administration	907-271-3355
Boynton, June	Bureau of Indian Affairs	503-231-6749
Carr, Tess	Jacobs Engineering Group	907-563-3322
Commack, Roxanne	Metlakatla Indian Community	907-886-4200
Elconin, Andrea	U.S. Army Engineer District-Alaska	907-753-2893
Gillihan, Heather	U.S. Army Engineer District-Alaska	907-753-5656
Gunyah, Edward	Bureau of Indian Affairs	907-886-3791
Ridolfi, Callie	Ridolfi Engineers	206-682-7294

MEETING MINUTES

Action Required By	Item
	<p>This was the scheduled biweekly meeting. The following agenda was presented:</p> <ul style="list-style-type: none"> 1.0 Newsletter 2.0 USAED Work Plan Comments 3.0 SHPO Coordination 4.0 Action Items from 15 Apr 99 MOU Work Group Meeting 5.0 Next Teleconference Date <p>Elconin introduced herself to the group; she is replacing Suzanne Beauchamp as USAED Project Manager.</p> <p>Boynton stated that Gunyah will be the local liaison for the MOU Work Group agencies. Boynton will also remain involved.</p>
1.0	<p>Newsletter</p> <p>Benson reported that he received the MOU article and published it in the newsletter. The environmental articles and the work schedule filled three pages.</p> <p>Carr said the deadline for next month's article is 17 May 99. She will need information from the agencies by 10 May 99 so she can compile an article and submit it to Benson by 14 May 99. Each agency (USAED, BIA, FAA) will submit a few lines, as appropriate.</p>

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MOU Work Group Jacobs Elconin Benson		<p>Elconin said the purpose of the article is to inform the community of the agencies' activities. Benson said he thinks the circulation is about 1,000 copies but will verify this number.</p> <p>Beyette said FAA may write a separate article about their activities for the newsletter but will also try to submit something for the joint article.</p> <p>Dokoozian talked about the information input and the review process. She required more time than expected to synthesize the information for the agencies, and she was not sure if USCG had initial input. Beyette said they worked with Bob Deering regarding USCG input. In this happens again, they will submit their portion to USCG before submitting both agencies' information.</p> <p>The group discussed the format of future articles and agreed to continue to submit the compiled information to Benson. He will include that information in his Environmental Cleanup column.</p> <p>Elconin wants to profile a particular project each month and asked if the FAA would like to profile their activities in the June news column. Gunyah said that the May pipeline removal work will begin on 29 Apr 99 and will be finished within 28 days. Approximately 2,200 feet of pipe start at the tank farm. He will be the Line Officer for the project. He attended an onsite meeting with USCG representatives to hear their concerns. Some leaking 55-gallon drums are located at the power plant site behind the BIA road shop; a subcontractor will remove them. Additionally, lead-based paint issues must be estimated for the most cost-effective solution. Gunyah said he will attend future meetings and help write the articles. The main June work will consist of Jean's site preparation and brushing; this work may be highlighted in the June issue. Gunyah also said the BIA has a brush cutter.</p> <p>Carr said she could take brief article submittals over the telephone.</p> <p>Action:</p> <p>Submit article information to Carr by 10 May 99.</p> <p>Compile the agency information; submit article to Elconin for review.</p> <p>Submit article to Benson by 14 May 99.</p> <p>Obtain information regarding local newspaper circulation.</p>
USAED Work Plan Reviewers	2.0	<p>USAED Work Plan Comments</p> <p>Elconin said comments are due to her by Thursday, 29 Apr 99. She will review the comments and forward them to Jacobs.</p> <p>Action:</p> <p>Submit work plan comments to Elconin by 29 Apr 99.</p>

	<p data-bbox="386 296 727 327">3.0 SHPO Coordination</p> <p data-bbox="467 346 1435 485">Elconin said SHPO coordination affects MIC asbestos, FAA, and USAED work. Abadie addressed MIC asbestos work, describing four sites —the White Alice Station, post exchange, fire truck hut and public school—where removal of insulation and/or pipes is acceptable.</p> <p data-bbox="467 506 1435 821">Work at the hangar boiler building and Winnipeg Garrison (Sites 72 and 82) will be delayed. If MIC wants to remove the insulation and leave the piping, a letter must be submitted to Advisory Council on Historic Preservation, which has 30 days to comment before work can begin (early June). If MIC wants to remove piping and insulation, drawings of the piping will need to be prepared prior to removing the pipe. USAED is unable to locate as-built drawings for these sites. In response to an inquiry from Boynton, Abadie said photographs would not be accepted in lieu of drawings. Benson said the piping could be left, and requested a memorandum from USAED so he can notify the subcontractor.</p> <p data-bbox="467 842 1435 1020">Benson said Site 72 is scheduled for asbestos removal on 30 May 99. Site 82 is scheduled for 6 June 99. Asbestos abatement plans were prepared for these sites. Abadie said this schedule will coordinate well with the SHPO review period, but he should be informed of schedule changes. Abadie said these are World War II era sites and are eligible for the Register of Historic Places.</p> <p data-bbox="467 1041 1435 1180">Regarding FAA sites, Abadie said a letter will be sent to SHPO this week on behalf of FAA, stating which sites are clear and which require additional consultation. To alleviate confusion, the sites require consistent numbers and names.</p> <p data-bbox="467 1201 1435 1621">Dokoozian asked about issues raised regarding the hospital site. Abadie said the site would be adversely affected by work done at this site because it is eligible for the National Register of Historic Places. Scheduled work includes collecting samples, removing drums, filling cisterns, and removing wood stave barrels. SHPO wants to be informed of the function and contents of the wood stave barrels; therefore, documentation and research are needed. Abadie asked Benson to determine community opinion regarding and whether community members want the barrels removed. Benson said that the pesticides found in the drums (through sampling by Ridolfi) is of concern, and more sampling is needed. He will make inquiries as to MIC's intentions for future use of the site. If MIC wants to remove drums and barrels at the site, it can be done, however, additional coordination with SHPO, including preparation of a memorandum of agreement will be required.</p> <p data-bbox="467 1663 1435 1938">Abadie said another issue is demolition of the 80,000-gallon wood stave tank. SHPO wants an as-built or design drawing of the tank before demolition; drawings are also needed to justify the expenditure of federal funds for demolition. One possibility may be to remediate the site and leave the tank in place. Gillihan could not locate any drawings. Dokoozian said Jacobs is planning limited sampling in the area to augment earlier sampling and determine the extent of contamination. The tank is dilapidated and could easily collapse. Abadie said this work will be one of the last tasks undertaken because construction drawings will need to be prepared.</p>
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<p>USAED</p> <p>Benson</p>		<p>Dokoozian asked whether SHPO issues have been identified for the powder canister site. Abadie said that while no issues had been presented, if removed, those canisters in the best condition must be saved for placement in museums. Removed canisters will be offered to Fort Abercrombie at Kodiak, the Museum of Alaska Transportation and Industry at Wasilla, and possibly other museums. MIC will be asked if they want to keep any of the canisters.</p> <p>Abadie said USAED work includes a monitor for the automobile landfill site (Drum Area #5) and the Yellow Hill Lake mercury site. An archeologist or historian will monitor the work and provide onsite guidance, separating trash from treasures. Benson said they have used Chuck James, BIA, for this kind of work. Abadie said if James is not available, USAED or Jacobs will provide a monitor. Dokoozian said if this work remains in Jacobs' scope, it will be performed in July or August. Benson said the automobile landfill is known locally as the Quarry Lake Dump.</p> <p>Abadie said the FONSI was signed on 23 Apr 99 and distributed to the MOU Work Group. The FONSI addresses asbestos abatement and USAED work. This concludes the NEPA process, and only the SHPO process remains.</p> <p>Action:</p> <p>Provide Benson with a memo regarding insulation removal.</p> <p>Submit letter to the Advisory Council on Historic Preservation regarding asbestos removal at Sites 72 and 82.</p> <p>Submit letter to SHPO regarding USAED and FAA regarding 1999 work.</p> <p>Identify MIC's plans for using the hospital site and cleanup concerns.</p> <p>Notify USAED if the schedule changes for asbestos removal.</p>
<p>Benson</p> <p>Gillihan</p> <p>MOU Work Group</p> <p>Benson</p>	<p>4.0</p>	<p>Action Items from 15 Apr 99 MOU Work Group Meeting</p> <p>Action: Finalize the FONSI, resolve coastal zone issues.</p> <p>Status: Contact Jeff Moran (Fish & Wildlife) regarding coastal zone issues. The FONSI was finalized on 23 Apr 99.</p> <p>Action: Status of delivery of HLA/Wilder UST Closure Report.</p> <p>Status: Determine delivery status; provide report to Deering.</p> <p>Action: Members need to identify agreeable procedure for revealing the potential lead agency column.</p> <p>Status: Unresolved.</p> <p>Action: Determine whether the airport towers can be reused.</p> <p>Status: Check on status of MIC's response to FAA's request for a letter addressing the issue.</p>

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FAA	<p>Action: Prepare final scope for FAA site preparation; submit to MIC by 9 May 99. Provide draft SOW to Jacobs.</p> <p>Status: Draft SOW provided to Jacobs. Delivery date for scope not discussed.</p>
FAA/MIC	<p>Action: FAA—pull 15 tanks.</p> <p>Status: MIC needs to provide input as to whether they are interested in the tanks.</p>
USAED	<p>Action: Coordinate loan of equipment (backhoe and dump truck) for chipping services.</p> <p>Status: Provide Gunyah with a schedule from USAED and FAA. BIA can provide equipment but needs to know schedule.</p>
Benson/MIC	<p>Action: Provide input to USAED (Abadie) regarding environmental resource issues.</p> <p>Status: Many issues resolved; still need to provide input regarding Colby Creek crossings during salmon spawning seasons.</p>
Benson	<p>Action: Prepare and submit revegetation and forestry plan.</p> <p>Status: Continue to coordinate through the Forestry Office.</p>
Boynton/ MOU Work Group	<p>Action: Designate POC to sign off on sites after work is completed; determine how to document sign-off.</p> <p>Status: Boynton will provide a template for consideration. Pursue EPA's offer of an SPOC.</p>
Benson	<p>Action: Designate alternate for Benson when he is not available.</p> <p>Status: This issue and other correspondence to the MOU Work Group will be addressed.</p>
Benson/ Ridolfi	<p>Action: Provide official documented mechanism to obtain a variance from MIC cleanup standards.</p> <p>Status : Variances format will be included in the regulations.</p>
Boynton	<p>Action: Clarify role of a local liaison (BIA offered to assist).</p> <p>Status : Distribute a letter announcing Gunyah as Line Officer Representative.</p>

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MOU Work Group		<p>Action: Describe the role and relationship of Ridolfi Engineers to MIC.</p> <p>Status: Benson will submit a memo in response to this question and distribute to the MOU Work Group members. FAA and USAED will submit similar memos for distribution, to describe agency/contractor relationships and roles.</p>
MOU Work Group		<p>Action: Visit quarry to determine debris staging areas.</p> <p>Status: Group met; sharing resources was discussed.</p>
MOU Work Group		<p>Action: Compile MOU Work Group news article and submit to MIC for publication.</p> <p>Status: Completed</p>
USCG/ Renk		<p>Action: Determine whether USCG will sign MOU.</p> <p>Status: Not discussed.</p>
Elconin		<p>Action: Coordinate review conference for 1999 Work Plan.</p> <p>Status: Reserve conference room for 10 May at 1:30 pm.</p>
Jacobs	5.0	<p>Teleconference Schedule</p> <p>The next teleconference is scheduled for 11 May 99 at 1:30 pm (Alaska).</p> <p>Action: E-mail the agenda to participants on 7 May 99.</p>
Jacobs		<p>MOU Work Group Meeting Schedule</p> <p>The next MOU Work Group meeting is scheduled for 25 May 99 at Anchorage.</p> <p>Action: Provide agenda and additional information by 21 May 99.</p>